



# HEM SHEELA MODEL SCHOOL DURGAPUR

## ADMISSION NOTICE FOR NURSERY 2024-2025

1. Application form will be available from the School website [www.hemsheela.in](http://www.hemsheela.in) from Monday, August 21 to Monday, August 28, 2023.
  2. Application form will also be available from the School office on all working days from Monday, August 21 to Monday, August 28, 2023 from 8:30a.m. to 2p.m. on payment of Rs 700/- only. (Except Sunday, August 27, 2023)
  3. Age restriction: Child born between August 2019 and July 2020.
  4. Filled-in Application Forms can be submitted online within August 28, 2023 with the scanned documents uploaded online along with Rs 700/- deposited online:
    - i) One passport size photograph of child taken in 2023
    - ii) Original & valid Birth Certificate from the competent Government Authority.
  5. Filled-in Application Forms can also be submitted in School office within August 28, 2023, on all working days from 8:30a.m. - 2p.m. with the photocopy of all the documents mentioned below:
    - i. One postcard size photograph of child along with parents taken in 2023
    - ii. Valid Birth Certificate from the competent Government Authority
    - iii. Discharge Certificate from Hospital or Nursing Home
    - iv. Both parents highest educational qualification certificate.
    - v. Residential proof certificate.
    - vi. Identity card of own sibling (if any) studying in Hem Sheela Model School.
    - vii. Identity card of either parents working in respective organisations.
  6. **Date of Interaction:** Will be intimated subsequently.
  7. Information related to Admission Procedure will be intimated later.
- \* In case of any difficulty in downloading the form or uploading the filled-in form, please visit School office on working days (8:30a.m. - 2p.m.)*
- \* In case of online form submission, parents are requested to submit all the documents as mentioned in Point no. 5 on the day of interaction.*

**Anindita Home Choudhury**  
Principal

Saturday, August 19, 2023

N.B. : In case of any disparity regarding date of birth, Management reserves the right to disqualify the application.