



HEM SHEELA MODEL SCHOOL DURGAPUR

ADMISSION NOTICE FOR PRE-NURSERY 2019-2020

FOR

JAWAHARLAL NEHRU AVENUE, DURGAPUR-14

&

DHANDABAG, DURGAPUR-03

1. Prospectus and Application form will be available from the school office on production of valid Birth Certificate in original at Jawaharlal Nehru Avenue, Durgapur – 14 on payment of ₹ . Rs.600/- (Rupees six hundred only) in cash, from **Tuesday, September 18 to Friday, October 5, 2018 (between 8:30 a.m. to 1:00 p.m. and 03:30 p.m. to 04:30 p.m. on weekdays and between 8:30a.m.- 11:30 a.m. on Saturdays)**. No form will be available from School office on Sundays or public holidays. Forms can also be downloaded from the School website: www.hemsheela.in and submitted to school office in person along with payment of requisite fee ₹ . 600/-
Pre-Nursery classes will be held both at Jawaharlal Nehru Avenue & Dhandabag premises.
2. **Age restriction:** Child born in 2016.
3. Filled-in Application Forms must be submitted to the school office at Jawaharlal Nehru Avenue **from Wednesday, September 19 to Friday, October 5, 2018 (between 08:30 a.m. to 1:00 p.m. and 03:30 p.m. to 04:30 p.m. on weekdays and between 8:30a.m.- 11:30a.m. on Saturdays)** with the following:
 - a) One postcard size photograph (5×3 inches) of child with parents taken in 2018 to be pasted on form.
 - b) Original, valid Birth Certificate from the competent Government Authority and a photocopy of the same.
 - c) Original discharge Certificate from Hospital or Nursing Home and a photocopy of the same or certificate issued by the Registrar (Birth & Death).
 - d) Photocopy of the parents highest educational qualification certificate.
 - e) Residential proof certificate.
 - f) Photocopy of Identity card of own sibling studying in Hem Sheela Model School.
 - g) Photocopy of Identity card of either parents working in respective organisations.
 - h) All above mentioned documents should be self- attested.
4. **Date of Interaction:** Will be intimated during submission of Forms.
5. Information related to Admission Procedure will be intimated later on (at the time of submission of form).

Anindita Home Choudhury

Anindita Home Choudhury

Principal

Date: Monday, September 10, 2018

N.B. - School office will remain closed on Sundays and other public holidays.